

Baltimore County Council



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Audit Workshops

Please join the PTA Council Board of Directors
at one of the three “Conducting an Audit” workshops

Bring your 2010-2011 Treasurer’s book (bank statements, treasurer reports, deposit slips, etc.), annual report and three non-signers. Can’t find three non-signers, come anyway. We will help you to at least begin your audit process. If you have already begun your audit, learn what steps may still be needed to complete the process.

Three convenient locations at Baltimore County Public Libraries:

September 17th Pikesville Library

October 15th Towson Library

(only \$1.00 to park in the Towson Library parking garage with a validated ticket)

October 29th Essex Library

Time at all locations: 9:00AM – 1:00 PM

*You can attend any location. Everyone is welcome.
PTA Council will provide light snacks and sample paperwork.*

Please contact Jackie Brewster, jbrews1@earthlink.net, if you plan on attending one of these free workshops. Remember to include the name of your PTA, phone contact information for one of the attendees, number of people attending, which location, and any specific questions you may have for PTA Council.

FYI: Bylaw amendments adopted July 2011 require all local PTAs to submit a copy of their annual audit to the MD PTA office (5 Central Avenue, Glen Burnie, MD 21061) within 120 days of a local’s fiscal year end. Audits for the 2010-2011 fiscal year are due to MD PTA by Monday, October 31, 2011.